A Message of Welcome

Dear Parents,

Welcome to St Joseph’s Catholic Primary School, Wandal, a co-educational learning community which caters for students from Prep - Year Six.

As a Catholic school, St Joseph’s Wandal is an integral part of the Parish of Rockhampton South. Our philosophy is centred on the teachings of Jesus Christ and Catholic values underpin all aspects of our school life. We have a long tradition of providing a welcoming and inclusive environment where we endeavour to foster a passion for lifelong learning whilst meeting the learning needs of our students in the 21st century.

St Joseph’s Wandal is supported by the extensive resources of the Diocesan Catholic Education Office in providing a comprehensive curriculum which emphasises the academic, social, physical, spiritual and emotional development of your child whilst, at all times recognising their uniqueness.

Our staff recognises that parents are the first and foremost educators of their children and we welcome your active involvement and participation in the life of our school. We believe that home and school must work cooperatively to develop in each child, a sense of respect and responsibility towards themselves, other people and the environment.

I would like to take this opportunity to extend to you a warm welcome to St Joseph’s Catholic Primary School Wandal. I trust that the information contained in this handbook will provide you with a deeper understanding of the culture, history and organisational aspects of our school.

May God bless you and your family.

Kellie Jenkinson

Mrs Kellie Jenkinson
(Principal)
Permission to build a school at Wandal was given to the Foundress of the Sisters of St Joseph, St Mary of the Cross MacKillop, by Bishop Duhig in 1909. The Sisters began teaching on the verandah of a small cottage on the site of the Convent in 1912. The School was moved to the Church at the corner of Rundle and Wilkinson Streets later in that year.

Our school has been part of the Wandal community for more than one hundred years. In 1915 construction began on the ‘new’ school (the current site of the School/Parish Hall) which was officially opened by Bishop Shiel on 24 January, 1916. The school has undergone many changes, growing and adapting to its current charming collection of buildings and grounds on the corner of Herbert and Rundle Streets.

The Sisters of St Joseph

St Joseph’s School Wandal was staffed by the Sisters of St Joseph from its opening through until 1990. The charism and influence of the Josephite Order is integral to the life of St Joseph’s Wandal. St Mary of the Cross MacKillop founded the Congregation of the Sisters of St Joseph of the Most Sacred Heart of Jesus in 1866 at Penola, South Australia. Mother Mary was professed as a Religious on 15 August 1867, and died on 8 August 1909 in Sydney. The Sisters of St Joseph continue their work today in various apostolates to spread God’s message of love and peace.

The Sisters of St Joseph endeavoured to cultivate in the students:

- a close relationship with Jesus
- an appreciation of all aspects of their faith
- a devotion to prayer, the Mass and the Sacraments
- a deep concern and respect for others
- a desire to act as Christians, giving dignity to all people

It is the desire of our school community to continue to nurture these, the values of the Sisters of St Joseph, in all within our community.
St Joseph’s Catholic Primary School Wandal - Profile

St Joseph’s Catholic Primary School Wandal is located in the Central Queensland city of Rockhampton, a city of approximately 70,000 people. It is one of eight Catholic Primary Schools serving the Rockhampton Regional Area, comprising Rockhampton, Gracemere and the Capricorn Coast. St Joseph’s School is situated in Wandal; a well-established suburb providing a safe and secure living environment with a high level of accessibility to services, education and health facilities.

St Joseph’s School Wandal is a co-educational school operated by the Diocese of Rockhampton and administered by the Diocesan Catholic Education Office. We have a current enrolment of 270 students. The majority of our students continue their secondary education at The Cathedral College, a diocesan secondary school situated on the southside of Rockhampton.

The significance of parents being involved in student learning is acknowledged and encouraged with parents welcomed into the school and classrooms to assist and support in a variety of activities. Two official parent bodies exist within the organisational framework of the school. The St Joseph’s Wandal School Board is a pastoral board functioning under a Shared Wisdom Model whilst the Parents and Friends Association provides the organisational structure to assist with the necessary participation of parents in the life of the school.

The St Joseph’s Wandal staff is very committed to providing the best possible learning environment for the students. To provide a positive learning environment all staff members generously share their gifts with the community. A range of academic, cultural and sporting skills are readily shared. Each student and their family bring with them a deep knowledge and rich culture to the learning environment that is St Joseph’s Wandal. Opportunities are provided for the sharing and incorporation of this lived experience to inform and enrich our learning environment.
St Joseph’s Wandal - Mission Statement

St Joseph’s Wandal strives,
through loving and serving,
to be a Christ centred community
committed to the total development
and dignity of each person.

Our School Prayer

God,
Help us to recognize your presence in all creation.

Joseph,
Inspire us to love, as you loved.

Mary MacKillop,
Teach us to serve, as you served.

Jesus,
Give us your spirit of gentle loving care,
Open our hearts to the needs of others
And may everything we do be pleasing to you.

Amen.
Statement of Special Religious Character

The Religious character of St Joseph’s School Wandal is embedded in the traditions of St Mary of the Cross MacKillop, who was the Foundress of the Sisters of St Joseph. Mary had a vision which she nurtured by realising that with an education, one could face poverty and rise above it. Therefore, with faith, courage and determination she responded to one of the greatest social issues of her time, the lack of educational opportunities for the poor. Mary dedicated her life to teaching poor children.

St Joseph’s school motto “To Love is to Serve” encompasses the tradition of Mary. She was courageous enough to dream, and determined enough to work for the realisation of that dream. Likewise our school community is courageous to be of service to all. A significant responsibility for creating this unique service rests with the staff individually and in community, “for the teacher does not write on inanimate material but on the very spirit of human beings”. (The Catholic School on the Threshold of the Third millennium, #19)

“The Spirit of the Lord has been given to me, for he has anointed me. He has sent me to bring the good news to the poor, proclaim liberty to captives and to the blind new sight, to set the downtrodden free, to proclaim the Lord’s year of favour (Luke 4: 18-19, 21).

St Joseph’s School Wandal endeavours to live out Christ’s prophetic words by:

- ensuring that we believe in ourselves and our ability to respect the dignity of each person
- acknowledging the presence of God in each person
- participating in the evangelising mission of the Church
- promoting compassion and justice within St Joseph’s Wandal
- acting justly, loving tenderly and walking humbly with our God (Micah 6:8)
- demonstrating supporting and encouraging engagement in life long learning
- catering effectively and holistically for those with special needs
- promoting and developing the effective contribution of parents / carers and parent bodies

This mandate is challenging as St Joseph’s Wandal endeavours to develop students who “are responsible and inner directed, capable of choosing freely in conformity with their conscience” (the Catholic School Section 31). This enables the dream to be woven and to be taken on a journey to be lived and loved.

In doing so St Joseph’s School Wandal encourages all within its realm to:

- “Love God and love our neighbour’ (Matthew 23:37)
- continue to respond with an enthusiastic YES to the Gospel
- proclaim Jesus’ message of hope
- “Live life in all its fullness” (John 10:10)

St Joseph’s School Wandal will follow St Mary of the Cross MacKillop’s example of loving God, always being ready to make allowances and to endure whatever comes. “It bears all things, believes all things, endures all things” (1 Corinthians 13:7). St Joseph’s Wandal will live the message of love by respecting all as a community of believers, who continue to live out the call of Baptism, through personal faith in Jesus Christ, witnessing together to the Good News of the Kingdom.
GENERAL INFORMATION

ABSENCES:

If a child is absent from school, parents must notify the school by phone, letter, via our School App or email as soon as possible. If you know in advance that your child will be absent for an extended period of time, please notify your child’s teacher to ensure that specific arrangements can be made if necessary.

Email Address: sjwl@rok.catholic.edu.au

ACCIDENTS:

Students who have minor accidents at school are sent to the administration office by the supervising teacher. Assistance is given to the child and their teacher informed. More serious accidents are immediately reported to the child’s parent, class teacher and a member of the Leadership Team.

Medical information forms are issued annually. It is important that the school has ‘up to date’ family contact details and appropriate medical information in the case of an emergency.

ARRIVAL AND DEPARTURE TIMES:

Before School: Children should not arrive at school prior to 8.15 a.m. unless approval has been granted by the principal. If it is unavoidable that a child arrives at school prior to 8.15 a.m., they must remain seated outside their classroom. Morning playground duty commences at 8.15 a.m. At this time children move to the basketball court area where they are permitted to play.

After School: Parents are requested to ensure that all children leave the grounds by 3.20 p.m. Should there be a difficulty in arranging for your child to be collected by this time, please phone the school as soon as possible on the day. Each afternoon there are three, teacher supervised collection areas:

- Herbert Street - children wait near the entrance gate.
- Rundle Street - children wait on the chairs outside the office. This is a BUS ONLY pickup zone.
- Church Car park - children wait beside the church
Other Variations: If, for any reason, a child is late for school, is required to leave early, or is to be absent for part of the day, the class teacher must be informed and the child ‘signed out’ in the Sign Out Register which is located on the front counter in the administration office.

ASSEMBLIES:

Each school day commences at 8.35a.m. with all children assembling in the hall. At this time we join together in prayer and acknowledge each other’s achievements, celebrate birthdays and share important information.

On most Fridays our school community gathers for a weekly prayer assembly. Individual classes assume responsibility for preparing and presenting this weekly assembly. Dates of scheduled class assemblies can be found on the term calendar and in the weekly newsletter. All parents and friends are welcome to attend.

As well as these occasions, the school comes together for a variety of Liturgical Celebrations that recognise important events in the life of the school as well as that of the Church and community eg Anzac Day, Holy Week, St Joseph’s Feast Day and the Feast Day of St Mary of the Cross MacKillop.

ASSESSMENT:

Assessment is viewed as an integral part of the teaching and learning cycle. Teachers at St Joseph’s Wandal use and implement a variety of assessment practices that are consistent with the principles of the school’s Curriculum Framework. They take into consideration the diverse, complicated and sophisticated ways that individual students use to develop and demonstrate their understanding.

The prime objective of assessing students’ learning and performance is to give feedback to:

● Students - to encourage them to set goals for future improvement
● Teachers - to support their reflection on what to teach and how to teach it
● Parents - to highlight their child’s learning needs, achievements and progress

AWARDS:

As a way of celebrating achievement, effort and improvement, awards are presented at our Friday assembly.
BEHAVIOUR:

At St Joseph’s Wandal, we believe that everyone has inherent rights and responsibilities that help us all work together as a caring and accepting community. In order to foster a safe and supportive learning environment, St Joseph’s Wandal implements the Responsible Thinking Programme as part of our whole school Behaviour Support Policy. Please refer to our Behaviour Support Policy for further information.

**Responsible Thinking Programme**

**What is the purpose of St Joseph’s Responsible Thinking Programme?**
To create a safe environment, conducive to learning, where students develop the ability to become self-disciplined.

**What is the basis of RTP?**
RTP is based on the Perceptual Control Theory and the book *Discipline for Home and School* by Edward Ford. Simply stated, the Perceptual Control Theory says, “Human beings act when they are trying to control their perceptions of the world to make it conform to their internally set goals.” (Ford 1997) That is, we change our actions only when we see a difference between our present situation and what we want.

**What is the Responsible Thinking Process?**
The goal of this process is to help children to think in such a way that their actions demonstrate respect for the rights, safety, and learning of others. By asking the children a series of questions, they are provided with the processes to think responsibly about what they have done and the choices they have made. Throughout the questioning process children are not being told how to act, but instead are being taught to think.

**What happens when children need reminders about their behaviour?**
At St Joseph’s Wandal, we believe that everyone has the right to engage in the teaching / learning process in a safe environment. When children choose to do something that stops this happening, a series of questions are asked.
- What are you doing?
- What are the rules?
- What happens when you break the rules?
- Is that what you want to happen? Or Where do you want to be now?
- What happens if you choose to disrupt again?

If a child persists in not dealing with the situation or if they disrupt again or if they choose not to follow the rules then the following questions are asked.
- What are you doing?
- What did you say would happen the next time you broke the rule?

**What happens when children choose to go to the Responsible Thinking Area?**
The RTC (which can be another room, or inside the child’s class) is a place where children are taught how to think for themselves, and deal with their problems through effective plan making.

**What is a plan?**
A child who chooses to go to the RTC will reflect on their behaviour and write a plan about how they intend...
to change that behaviour. Only when the child is ready to return to the classroom with a willingness to work within the rules can they rejoin the group.

What happens when students return to class?
When students approach the classroom teacher they are given time to explain their plan and how they are going to deal with their problem should it continue to occur. This plan is negotiated with the teacher who can offer suggestions on alternatives to the plan. Negotiation is critical to building student - teacher relationships.

Parents can learn more about the Responsible Thinking Program by reading the book, Discipline for Home and School (which can be borrowed from the office), by Edward E. Ford. Information is also available online at www.responsiblethinking.com

BELL TIMES:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.35am</td>
<td>School commences</td>
</tr>
<tr>
<td>11.00am</td>
<td>Lunch commences</td>
</tr>
<tr>
<td>11.40am</td>
<td>Lunch concludes</td>
</tr>
<tr>
<td>1.40pm</td>
<td>Afternoon Tea commences</td>
</tr>
<tr>
<td>2.00pm</td>
<td>Afternoon Tea concludes</td>
</tr>
<tr>
<td>3.00pm</td>
<td>Conclusion of school day</td>
</tr>
</tbody>
</table>

BOOKCLUB:

A Scholastic Book Club operates periodically throughout the year at St Joseph’s Wandal. There are four different levels:

Order forms are distributed throughout the year. The school receives bonus points with each Scholastic book purchase which allows the school to purchase extra books for the library and classrooms.

BOOK LISTS:

Booklists for each year level are compiled and distributed each year via our School App and website. This booklist identifies text books, exercise books, stationery and consumables required by your child. Parents are asked to check throughout the year that their child has sufficient stationery. All items are required to be clearly labeled with your child’s name.
BUS TRAVEL:

Transport To and From School: Bus operators are responsible for all matters pertaining to bus travel and inquiries should be directed to them in the first instance. Children are expected to abide by the “Code of Conduct” issued by Queensland Transport when travelling on buses.

School Use: St Joseph’s Wandal frequently uses buses to transport students to various locations for excursions and sporting commitments. Children are expected to abide by the bus “Code of Conduct”.

CAR PARK ARRANGEMENTS:

We endeavour to bring safety and order to car park arrangements through the cooperation of parents and caregivers. When dropping off and collecting children, vehicles should stop at the entrance point in Herbert Street only briefly in order to enable children time to safely alight / disembark. Children are instructed to wait inside the fence line until their car has stopped.

Please note that the area outside the entrance gate in Herbert Street is a designated tow minute only Pick Up / Drop Off Zone. Should your child not be ready and waiting at the gate, you are asked to continue around the block to rejoin the queue so that the flow of traffic is not hindered. Parents and caregivers are advised that ‘leaving’ your vehicle is not permitted.

Parents are most welcome to park in the church car park as this offers a safe and ‘less rushed’ alternative. Please use due caution when entering and exiting this car park, and take note of the parking signs.

CO-CURRICULAR ACTIVITIES:

St Joseph’s Wandal encourages the students to further develop their interests and talents through participation in a variety of co-curricular activities. These include:

- eisteddfod choirs - Each year St Joseph’s Wandal participates in the Rockhampton Eisteddfod. All children from Years One and up participate in various choirs. These include speech, vocal and novelty choirs.
- instrumental music - An Instrumental Music programme is offered to our students. Instruments may include: strings, piano, brass, woodwind and voice.
- interschool sport - Children in Years Four and up participate in Friday afternoon interschool sporting fixtures. Summer sports: hockey. Winter sports: netball, soccer and rugby league.
- cross country - All students participate in the Annual School Cross Country event. Representatives are then selected to participate in the District Carnival.
CONFIDENTIAL INFORMATION:

St Joseph’s Wandal requires information about students and their families in order to provide for the education of our students. All staff members recognize the significance of protecting the information with which they have been provided.

CONTACT:

Street Address:
St Joseph’s Catholic Primary School Wandal
4 Herbert Street
Wandal Qld 4700

Postal Address:
St Joseph’s Catholic Primary School Wandal
P.O. Box 2160
Wandal Qld 4700

Phone:
(07) 49 224250

Fax:
(07) 49 221951

Email:
sjwl@rok.catholic.edu.au

Website:
www.sjwlrok.catholic.edu.au

CULTURAL PERFORMANCES:

Throughout the year, our students attend a variety of cultural/educational performances. Parents will be notified of the cost and other details prior to the date of the performances. Where possible the cost will be included with the School Fee Account for the term.
St Joseph’s Wandal

To Love is to Serve

CURRICULUM:

At St Joseph’s Catholic Primary School Wandal, we endeavour to provide a relevant and rigorous curriculum that meets the needs, interests and learning styles of all learners. Through our teaching, learning and assessing programmes, we strive;

- to be a caring and accepting community;
- to celebrate our Josephite traditions;
- to provide innovative and personalised educational experiences;
- to encourage learners to be self-motived and actively engaged;
- to be a safe, supportive and enriching learning environment;
- and to foster the development of each person as imaginative and creative problem solvers.

Our programmes have been designed to prepare students for the challenging world of the twenty-first century by developing the ability to think creatively and critically, communicate ideas, work with others, set personal goals and to engage with the rights, responsibilities and duties of citizenship. Curriculum programmes at St Joseph’s Wandal are derived from the documents of the Australian Curriculum, the Queensland Studies Authority and the Rockhampton Diocesan Religious Education Guidelines.

Religious Education - As a Catholic school, our religious character permeates all that we do, however, the study of Religious Education is also undertaken as a learning area, where students learn about the Catholic religion, and explore a religious way of living.

Mathematics - At St Joseph’s Wandal we aim to develop essential mathematical skills and reasoning through the study of Number and Algebra, Measurement and Geometry, and Statistics and Probability.

English - Our English programme aims to develop thoughtful, informed and active communicators through engagement with activities that focus on understanding the mechanics of the English language, appreciating and creating literature, and developing fluency when using language.

Science - We provide a structured programme that has answering questions and making sense of the biological, physical and technological world as its focus.

Humanities:
History - We inquire into the past so as the gain an understanding of ourselves and others.

Geography - Students will explore, analyse and explain the places, spaces and environment that make up our world.

Technologies (Design and Digital) - We provide opportunities for students to not only develop the skills needed to communicate effectively using Information and Communication Technologies, but also to use their imagination and creativity to make sense of the designed world.

The Arts - Students engage with, and are inspired and enriched by learning in Music, Drama, Visual Arts, Media Arts and Dance. Students are encouraged to develop their creative and expressive potential.

Health and Physical Education - Opportunities will be provided to allow students to explore their health and well-being through engaging in physical activity as well as developing an understanding of how the
human body works.
Language Other Than English (Japanese) - Students develop and understanding of the Japanese language and culture. Students develop a deepening understanding of how the Japanese culture is reflected in and constructed by the language and develop the ability to communicate in Japanese.

PARENTING ARRANGEMENTS:

At the commencement of each year, families are required to detail their family arrangements and inform the school of any custody arrangements / Parenting Plans, etc.

If a custody Court Order or Parenting Plan is in place, the school requires a copy of this which will be placed in the student’s file in order to assist staff and parents and ensure an appropriate duty of care for each child.

If there is a change in family arrangements, parents are asked to inform the class teacher and principal, making sure that contact details are always current and “pick up and drop off” arrangements are clear.

DENTAL CLINIC:

Dental services are available through the School Dental Services conducted by Queensland Health. Regular, free dental care for all primary school children can be obtained at the Mobile Clinic.

ENROLMENT:

The mission of the Catholic School is based on the belief that every individual is called to communion with God. Access to St Joseph’s Wandal therefore, is available to those who recognize and seek to respond to this call. The school recognises that the world today is a multicultural society and respects individual’s rights to their own beliefs. In endeavouring to maintain a distinct Catholic character, the school actively promotes the evangelising role of the Church.

Enrolment at St Joseph’s Wandal will be open to all students whose families are willing to participate in the life of the school as an educational and faith community.

Families seeking enrolment for their children are required to pay a non-refundable enrolment fee of $30. This should be returned to the office with the following documentation:

- completed Application Form (please ensure that all sections are completed)
- a copy of the child’s birth certificate (please note: original birth certificate MUST be sighted by office staff before enrolment procedures can commence)
- a copy of the child’s sacramental certificates
- copies of previous report cards
- copy of immunisation certificates
- copy of any other relevant documentation eg assessments, reports
- copy of Court Orders / Parenting Orders etc
EXCURSIONS:
Throughout the year, children may be given the opportunity to further enhance their learning through the real-life learning activities offered beyond the school. All camps and excursions are based on educational programmes and have clearly identified pre-tour and post-tour learning activities. Parents will be advised, in writing, of all planned excursions.

FEES AND LEVIES:
It is an expectation that all families will contribute toward the payment of school fees. Federal and State governments acknowledge the right of parents to choose the school which best suits their child’s need for educational, religious, cultural or other reasons. However, in comparison with funds spent on government schools, government funds committed to non-government schools remain limited. Your contribution through school fees is essential.

There are three components included in the cost of educating your child at a Catholic school:

1. Tuition Fees - these are set by the Rockhampton Diocesan Catholic Education Office and apply to every Catholic School in the Rockhampton Diocese.
2. Diocesan Levies - these are levies set by the diocese to assist in funding capital and technology projects.
3. School Based Levies - these are levies applied by the school to assist with the operational educational and running costs.

Payment of school fees and levies is compulsory, however, under particular circumstances a concession may be granted. Parents who find payment difficult and are seeking a concession are required to complete an Application for Fee Concession. This form, along with documentary evidence of family income and expenditure must be forwarded to the principal prior to discussion. Concessions are for a twelve month period and an application must be made each year.

Where a concession has not been sought and payment of fees is not made, the School Fee Collection Policy, in accordance with the Rockhampton Catholic Education Guidelines, will be followed and the matter will be placed in the hands of our Debt Collection Agency.

Family discounts are available across all year levels from Prep to Year 12 in diocesan schools. Parents are requested to notify the school as to the number of children attending other Catholic Schools in the Diocese to assist us in allowing these discounts.

Fees may be found by following this link: http://www.rok.catholic.edu.au/catholic-schools/fees-and-levies/
FIRST AID:

No medical treatment is permitted in the school except First Aid. This is an immediate, temporary measure given in the case of an accident. For injuries, other than those considered ‘minor’ such as grazes and small cuts, every attempt will be made to contact parents.

Please ensure that your telephone number, address and emergency contact details are kept ‘up to date’ at the office.

HEADLICE:

Headlice management is a complex issue. Head lice do not pose any serious health risks but they can be difficult to manage. Early detection helps break the head lice cycle and enables effective management to start as soon as possible.

It is the responsibility of parents to detect and treat headlice. Should a staff member discover that a child has headlice, the parents will be notified immediately. As this is a highly contagious condition, parents will be asked to take the child from school in order to treat their hair / scalp.

Once treated, the child is welcome to return to class. It is imperative that the whole community is well informed and proactive in regard to minimising the risk. Should the school be aware of ‘headlice’ problems, notes will be sent home to the school/class community.

HEALTH:

Students who are unwell should not attend school. Children with infectious diseases must be excluded for specified times and parents are asked to inform the school immediately. The following guidelines have been drawn up by the National Health and Medical Research Council.
<table>
<thead>
<tr>
<th>CONDITION</th>
<th>EXCLUSION TIMEFRAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickenpox (varicella)</td>
<td>Exclude until all blisters have dried. This is usually at least 5 days after the rash first appeared in unimmunised people and less in immunised people.</td>
</tr>
<tr>
<td>Cold sores (herpes simplex)</td>
<td>Exclude young children unable to comply with good hygiene practices while sores are weeping (sores should be covered with a dressing where possible).</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Exclude until discharge from eyes has ceased unless non-infections conjunctivits.</td>
</tr>
<tr>
<td>Cytomegalovirus Infection (CMV)</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Diarrhoea and/or Vomiting (including amoebiasis, campylobacter, cryptosporidium, giardia, rotavirus, salmonella and viral gastroenteritis, but not norovirus or shigella - see separate section)</td>
<td>Exclude until there has not been a loose bowel motion for 24 hours. Exclude staff whose work involves food handling until they have not had any diarrhea or vomiting for 48 hours. If there are more than 2 cases with loose bowel motion in the same centre or a single case in a food handler notify your nearest public health unit.</td>
</tr>
<tr>
<td>Enterovirus 71 (EV71) Neurological Disease</td>
<td>Written medical clearance is required confirming the virus is no longer present in the child’s bowel motion.</td>
</tr>
<tr>
<td>Glandular fever (Epstein Barr virus (EBV), (mononucleosis)</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Hand, Foot and Mouth Disease</td>
<td>Exclude until all blisters have dried.</td>
</tr>
<tr>
<td>Haemophilus influenza type b (Hib)</td>
<td>Exclude until child has received appropriate antibiotic treatment for at least 4 days. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td>Headlice</td>
<td>Exclusion is not necessary if effective treatment is commenced prior to the next attendance day (ie. The child does not need to be sent home immediately if head lice are detected).</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>Exclude until at least 7 days after the onset of jaundice or illness. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Hepatitis C</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Human immune deficiency virus infection (HIV/AIDS virus)</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Influenza and influenza-like illnesses</td>
<td>Exclude until well.</td>
</tr>
<tr>
<td>Disease</td>
<td>Exclusion Requirements</td>
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</tr>
<tr>
<td><strong>Measles</strong></td>
<td>Exclude for at least 4 days since the onset of rash. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td><strong>Meningitis (bacterial)</strong></td>
<td>Exclude until well and has received appropriate antibiotics.</td>
</tr>
<tr>
<td><strong>Meningitis (viral)</strong></td>
<td>Exclude until well.</td>
</tr>
<tr>
<td><strong>Meningococcal infection</strong></td>
<td>Exclude until child is well and has received appropriate antibiotics. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td><strong>Molluscum contagiosum</strong></td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td><strong>Mumps</strong></td>
<td>Exclude for nine days after onset of swelling.</td>
</tr>
<tr>
<td><strong>Norovirus</strong></td>
<td>Exclude until they have not had any diarrhea or vomiting for 48 hours.</td>
</tr>
<tr>
<td><strong>Parvovirus</strong> (erythema infectiosum or “Fifth Disease”, slapped cheek syndrome)</td>
<td>Exclusion not necessary</td>
</tr>
<tr>
<td><strong>Pertussis (whooping cough)</strong></td>
<td>Exclude until child has received 5 days of appropriate antibiotics or for 21 days from the onset of coughing. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td><strong>Poliomyelitis</strong></td>
<td>Exclude for at least 14 days from onset of symptoms and case has recovered. Written medical clearance from a doctor or public health unit is required to return to child care/school, confirming child is not infections.</td>
</tr>
<tr>
<td><strong>Ringworm, Scabies, Pediculosis, Trachoma</strong></td>
<td>Exclude until day after appropriate treatment has commenced.</td>
</tr>
<tr>
<td><strong>Roseola (sometimes referred to as ‘baby measles’)</strong></td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td><strong>Rubella (German measles)</strong></td>
<td>Exclude until fully recovered or for at least 4 days after the rash started.</td>
</tr>
<tr>
<td><strong>School Sores (impetigo)</strong></td>
<td>Exclude case until has received appropriate antibiotics for at least 24 hours. Sores on exposed areas must be covered with a watertight dressing.</td>
</tr>
<tr>
<td><strong>Shigella</strong></td>
<td>Exclude until diarrhea has stopped for 48 hours and two stool samples negative, as per public health unit requirements.</td>
</tr>
<tr>
<td><strong>Streptococcal sore throat</strong></td>
<td>Exclude until well and has received antibiotics treatment for at least 24 hours.</td>
</tr>
<tr>
<td><strong>Thrush</strong> (candidiasis)</td>
<td>Exclusion not necessary.</td>
</tr>
<tr>
<td>Condition</td>
<td>Requirements</td>
</tr>
<tr>
<td>--------------------</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Tuberculosis (TB)</td>
<td>Written medical clearance is required from Queensland Tuberculosis Control Centre to return to child care/school, confirming child is not infectious.</td>
</tr>
<tr>
<td>Typhoid, paratyphoid</td>
<td>Exclude from child care/school/food handling and health care workplaces until there is written medical clearance from doctor or public health unit confirming child is not infectious and has met public health unit requirements.</td>
</tr>
<tr>
<td>Whooping cough</td>
<td>See pertussis</td>
</tr>
<tr>
<td>Worms</td>
<td>Exclude if loose bowel motions present.</td>
</tr>
</tbody>
</table>

**HOMEWORK:**

Each class teacher is responsible for prescribing homework that is of educational value to the students and for reviewing the homework assigned. Teachers will inform parents of their expectations with regards to the completion of homework. All homework given will reflect work being carried out during class and is not expected to be difficult or onerous for either the child or parent. A child’s failure to complete homework to a satisfactory standard or on a regular basis will be reported to parents.

**HOUSE TEAMS:**

Students are allocated to a house team when enrolled at St Joseph’s Wandal. Our school fosters team spirit and it promotes co-operative learning activities which are planned for specific events such as our annual sports day which is usually held towards the end of Term Two. These events engage our students in fun, friendly house competitions. The names of the houses represent the history of our school.

- **MacKillop (Green)** is named for Saint Mary of the Cross MacKillop, the co-founder of the Sisters of St Joseph.
- **Penola (Blue)** is named for the town in South Australia, which was the site of the first school opened by Mary MacKillop.
- **Tenison (Red)** is named for Fr Julian Tenison Woods, the co-founder of the Josephite order.
INDIGENOUS EDUCATION:

Catholic Education is available to all Aboriginal and Torres Strait Islander children from Prep through primary school and into secondary education.

The gospel values of Jesus Christ are the cornerstone of our Catholic schooling system. Jesus Christ’s life was characterized by the values of love, reconciliation, justice and peace. As followers of Jesus Christ, it is vital that these values are reflected in our attitude towards other cultures and races.

INFORMATION TECHNOLOGY:

Technology education provides opportunities for students to develop innovative and practical solutions that meet needs, utilise opportunities and extend human capabilities. It engages students in a range of real-life and life-like contexts where they apply their knowledge and understanding of materials, information, systems and technology processes to develop products and processes that meet identifiable human needs. Students develop the understanding and ability to apply technological fields. Access to these resources is regarded as a privilege and, as such, entails responsibility. At the commencement of the school year all students will be required to sign an ICT contract which clearly outlines their rights and responsibilities when using technology at St Joseph’s Wandal.

INSTRUMENTAL MUSIC PROGRAMME:

Instrumental music tuition provides a value-added music component to the Arts curriculum at St Joseph’s Wandal. There are two components to the programme.

All Year Four students will participate in the Instrumental Music Programme which is coordinated through The Cathedral College, our local Catholic secondary school. Students are provided with an instrument, weekly lessons and band rehearsals and the opportunity to be part of the Southside Concert Band or String Ensemble. The cost of the program is heavily subsidised thus keeping the cost per student to a minimum. Students are invited to continue with this programme in Years Five and Six.

Information regarding instrumental music tuition for students in other year levels will be sent home at the beginning of each school year.

LEAVING SCHOOL GROUNDS:

Children are not permitted to leave the school grounds unless the school principal has received notification from the child’s parent.

LIBRARY:

St Joseph’s School Wandal - Parent Handbook
The role of our school library is to provide and promote quality fiction and nonfiction books and resources, to develop and sustain in students the habit and enjoyment of reading for pleasure and to enrich students’ intellectual, spiritual, aesthetic, cultural and emotional growth.

All children are encouraged to use the library as much as possible. Children require a waterproof library bag (approx. 35 cm x 30 cm) for borrowing purposes. A waterproof bag with our school emblem may be purchased from the office. Please note that we ask for reimbursement for books that are lost or damaged.

All classes have a set time for borrowing resources and library use. Classes also access the library for research purposes related to particular areas of study.

LOST PROPERTY:

All lost property is placed in the Lost Property Bin in the Hall. Items left unclaimed at the end of each term will be donated to St. Vincent de Paul. Please clearly mark all of your children’s items and check the clarity of these markings regularly.

LUNCH & TUCKSHOP:

St Joseph’s Wandal encourages healthy eating habits. All students will need to provide their own lunch and afternoon tea (except if ordering tuckshop on Wednesday and/or Friday).

In order to help us support healthy eating habits, please ensure that your child’s lunch and afternoon tea includes items such as sandwiches, salads, fruit and cheese etc. We do not encourage lollies, chips, chocolates or soft drinks. Located in the hall kitchen is a cold room. Children from Year One to Year Six are able to access this cold room each day to keep their lunches cool. Prep classrooms have fridges.

The tuckshop operates each Wednesday and Friday and is organized by our Tuckshop Convenor. Menus and prices will be circulated at the commencement of each term or upon request from the office. Our preferred method of ordering is via the free app “Flexischools.”
MEDICATION FOR CHILDREN:

Diocesan and school policy states that teachers are not permitted to administer medication to students. All medication must be stored in the administration office and administered from the office by the administration staff.

No medication will be administered to a student unless their parent has completed a Medication Permission Form and provided a copy to the administration office. These forms are available from the office, via the school’s App or Website.

While it is preferable that students take prescribed medication at home, we do acknowledge that this is not always possible. Please note, however, that while staff will make every attempt to administer medication at the prescribed time, various situations may prevent this from occurring. If it is necessary for your child to take medication during schools hours the following guidelines will apply:

- Medication Permission Form has been completed accurately.
- The medication has been given to the administration office staff for storage.
- The medication must be in its original container from the pharmacist / practitioner.
- The container must display the pharmacist’s label showing:
  - the name of the drug
  - the ‘use by date’
  - the name of the student’s medical practitioner
  - the name of the student
  - the dosage and frequency of administration

Schools are not permitted to stock or administer ‘over the counter’ medications such as Panadol unless they conform to the guidelines outlined above.

Unless otherwise arranged with a student’s parent, asthma sprays and epi pens are to be stored at the office.

MISSION MONEY:

In keeping with the charism and influence of the Josephite Order, the members of the St Joseph’s Wandal community work together to support those within the school and local community who are in need of assistance through service projects and outreach. Mission boxes are located in all classrooms and children are encouraged to support those less fortunate than themselves. Classes are encouraged to take on appropriate service projects during the year.

MONEY:

It is important that money sent to school for specific purposes be placed in an envelope and given to the class teacher soon after arrival at school. Details on the envelope should include: - child’s name/year level, amount of money and what money is for. Money should not be left in desks or school bags. No responsibility is taken for money not left in safe keeping. (Money for school fees - is best paid directly to the office).
NEWSLETTER:

A newsletter is prepared each Wednesday. Current and past newsletters can be found on the school app or website, www.sjwlrok.catholic.edu.

As the newsletter is the primary means of communication for the principal, leadership team, staff, board and P&F, parents are urged to read it very carefully and to note important dates etc as a means of keeping ‘up to date’ with school life.

PARENT INFORMATION EVENINGS:

Early in Term One, each year level will conduct a parent information evening to:

- familiarise parents with the curriculum for that year level and discuss classroom expectations regarding homework, behaviour etc
- establish an initial contact between parents and teacher
- allow members of the administration team time to inform parents of issues relating to the school

Throughout the year other evenings may be arranged (as needs arise or upon parental request) relating to specific curriculum areas. These may be conducted by staff members or guest speakers.

PARENTS AND FRIENDS ASSOCIATION:

The Parents and Friends Association has, over many years, provided invaluable assistance in the total development of the school. The association supports the mission of St Joseph’s Wandal by:

- fostering a distinctive Christian environment within the school
- developing maximum co-operation between parents and school staff
- utilising those established structures to promote the principles of Christian education
- providing a medium for information and the participation of parents
- identifying services and talents within the school community and making them available to school related spiritual, educational, social and fund-raising activities
PARENT INVOLVEMENT:

The attitude of the Church towards parent involvement in education is quite clear: “Parents are the first and the foremost educators of their children.” Opportunities for involvement include:

- Assisting in our school library by shelving, cataloguing and covering books
- Assisting in classes supporting children
- Volunteering to assist on the tuckshop roster or in the second hand uniform shop
- Attending P & F meetings
- Coaching sporting teams and assisting with cultural activities and performances
- Serving as a member of the school board
- Attending working bees
- Supporting various social functions and fund raising activities held throughout the year
- Volunteering your special gifts, talents or expertise

PARENT SUPPORT:

Parents are invited to participate in the life at the school. As part of the school/home partnership, parents show support by:

- displaying commitment to the school’s Mission Statement and to the ethos of the school
- making time to regularly communicate important information concerning your child
- being active in support of the P&F Association’s fundraising activities and school functions
- being informed of what is happening in our school, especially by reading newsletters etc
- participating in school / class gatherings and information sessions
- assisting with school and classroom activities
- welcoming new community members
- encouraging your children to participate fully in the life of the school
- serving on the School Board
- communicating well and respectfully with school staff, students and parents

PARENT / TEACHER COMMUNICATION:

A positive, cooperative and proactive partnership between parents and teacher is vital. Teachers wish to work in co-operation with parents in the education of their children. Parents are encouraged to meet with the classroom teacher regularly to build relationships, to discuss their child’s progress and to celebrate their child’s achievements. Parents are able to organise a parent/teacher meeting at any time throughout the year although it is important to make an appointment in order for the teacher to gather the appropriate assessment data.

Formal parent/teacher interviews are conducted twice per year via an online booking system.
PARISH:

St Joseph’s Wandal enjoys a close and positive partnership with the Catholic Parish of Rockhampton South. The Parish incorporates the worshipping communities of: St Joseph’s Cathedral, St Peter’s Allenstown, St Paul’s Gracemere, Sacred Heart Mount Morgan, St Anne’s Wowan and Sacred Heart Westwood. The school’s Religious Education Programme is carried out within the wider Parish and Diocesan environment and vision, with the explicit purpose of engaging young people in their faith journey leading to an ever-deepening personal faith commitment.

Parish Administrator: Fr Bryan Hanifan
Parish Priest: Fr Chris Schick

Parish Office Address: Cnr William and Murray Streets
PO Box 8446
Allenstown Q 4700

Parish Contact Details: Phone: 4927 6744
Fax: 4927 1940
Email: rockysouth@rok.catholic.net.au
Office Hours: Monday - Friday 9.00a.m. - 5.00p.m.

PARISH SACRAMENTAL PROGRAMMES:

Sacramental preparation of children is family based in the Rockhampton Diocese. Knowledge of the sacraments is taught at school in appropriate class levels and according to the Diocesan guidelines. Preparation of students to receive the sacraments is family based. Students preparing for the Sacraments are supported by both parish and school personnel.

PASTORAL CARE:

Pastoral Care pervades every facet of St Joseph’s School curriculum and culture. Values such as care and concern for the individual, justice, dignity and respect are at the very heart of this policy and its procedures. The Pastoral Care policy:

- acknowledges that all individuals have inherent rights and responsibilities
- promotes the school’s mission to respond to the developmental needs of each member of the school community
- integrates the academic, social and religious dimensions of our curriculum so that an atmosphere of care pervades the whole culture of our school
PERSONAL SOCIAL DEVELOPMENT EDUCATION:

Parents have the primary responsibility to educate children to value and respect the gift of life. Since Catholic Schools are concerned with the development of the whole person, Catholic Schools, assisted by Centacare, accept to share this responsibility and will work together with parents to implement personal development and relationships education within the Rockhampton Diocese.

Class programmes include opportunities for students to develop:

- enhanced self-image and self-esteem
- enhanced relationships with family, peers, school and community
- greater appreciation of human sexuality within a Catholic framework
- an ability to make informed responsible decisions based on Christ’s example
- a deeper awareness of Christian values which underpin the development of the whole person

ELIGIBILITY FOR PREP:

Prep is a specially designed educational program for schools offered on a full-time, non-compulsory basis. Eligibility dates for Prep are as follows:

<table>
<thead>
<tr>
<th>Birth Date</th>
<th>Eligible for Prep Year in:</th>
<th>Eligible for Year 1 in:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child born 1 July 2011 to 30 June 2012</td>
<td>2017</td>
<td>2018</td>
</tr>
<tr>
<td>Child born 1 July 2012 to 30 June 2013</td>
<td>2018</td>
<td>2019</td>
</tr>
<tr>
<td>Child born 1 July 2013 to 30 June 2014</td>
<td>2019</td>
<td>2020</td>
</tr>
</tbody>
</table>

PRAYER:

Prayer is an integral part of the life of a Catholic school. Students are taught prayers as part of the Religious Education programme and they are invited to participate in a wide variety of other prayer experiences throughout their school life at St Joseph’s Wandal. Music, symbols, poems, dance, silence, art, photographs, reflections and formal prayers will be used to lead staff, students and parents at different times throughout the year.

It is our hope that students at St Joseph’s Wandal will learn to understand prayer as a way of developing a close personal relationship with God. Parents are also encouraged to model an active prayer life at home by using key opportunities such as meal times and bedtimes with their children.
RELIGIOUS EDUCATION:

Our school Religious Education Curriculum is a P-12 document produced within this diocese. The program incorporates knowledge of the history and traditions of the Catholic Church while providing opportunities for individuals to develop an appreciation of religious traditions of other Christian and non-Christian faiths and cultures. The program promotes the formation and development of each individual as a whole person and fosters a process of growing together in living, loving and learning.

In consultation with the Parish Administrator, masses are celebrated during each of the school terms. Liturgies and prayer assemblies are arranged on a roster system. All classes take responsibility for the preparation of a liturgy and/or assembly during the school term. Celebrations are attended by the whole school in St Vincent’s Church, the school hall, the performing arts room or the amphitheatre. Teachers and students prepare liturgies for special days and events - St Joseph’s Feast Day, Feast of Saint Mary of the Cross MacKillop, Feast of the Assumption, Feast of All Saints, Remembrance Day, etc. Parents and community members are always welcome to attend whole school assemblies, liturgies and masses.

Sacrament preparation programmes are family based and are co-ordinated by the Parish of Rockhampton South. The team provides for the need of formation for parents, with parents being able to turn to other members of the faith community for advice and assistance without handing over to them their role as chief educator of their children in the faith. Resource materials and information sessions are provided for families throughout the year.

REPORTING:

Open and ongoing communication involving parents, teachers, students and community members is an integral aspect of the teaching and learning process at St Joseph’s Wandal. Parent/teacher contact is encouraged and teachers are usually available on an informal basis before and after school upon request. Should a lengthy discussion be required, parents are invited to make an appointment to see the teacher at a time that is suitable.

A comprehensive report card is distributed online via ‘Parent Lounge’ at the end of each semester. While making comparisons between individual students’ achievements is not generally encouraged, we are required by Government Policy to provide Overall Achievement ratings for each Learning Area studied. These overall ratings indicate the child’s academic achievement based on standard expectations in that Learning Area for that year level.

Upon request (once Semester Academic Reports have been distributed), the school will provide parents with written information that clearly shows the student’s achievement in the subjects studied in comparison to that of other children in the child’s year level at the school. This information will show the number of students in each of the achievement levels A-E (or equivalent). Due to privacy concerns, this data will be provided upon request only when the peer group contains more than fifteen students.
SCHOOL BOARD:

Queensland School Boards are based on the Pastoral (Service) Model formed from the notion of Shared Wisdom. This Shared Wisdom model follows the call of Vatican II, a Council of the Pope and Bishops of the world, which took place in the 1960’s. Vatican II broadened our understanding by helping us to recognise that we are all needed to build and to be Church. We are all equal in the eyes of God and are required to use our gifts and talents in the service of others.

The St Joseph’s Wandal School Board has as its responsibilities (dictionary and advisory) policy formation, constitution and by-laws, provision and maintenance of school buildings, budgeting, curriculum and staffing.

Towards the end of each year the board conducts a Pre Service evening for interested persons. Board meetings are held once a month.

SCHOOL BOARD POLICIES:

The essence of the school board is its policy making responsibility. These policies will usually be created from a need perceived at the school. Policies will set out WHAT a school should do. The school administration will determine HOW the policy will be implemented.

Policy making is best done by a board whose members reflect the diversity of gifts, experience and expertise of the people they serve.

Policies can only be made after consultation with the school community and then through prayerful reflection within the board, reaching a consensus.

SCHOOL COUNSELLOR:

St Joseph’s Wandal engages the services of a school counsellor. The role of the counsellor involves supporting the school leadership team and staff to meet the specific needs of students, particularly those who may be experiencing some social or emotional difficulties eg coping with loss, friendship or family issues. Whilst our school counsellor is not in a position to provide long-term support, they are able to provide assistance in the short-term and advise families of community based support should longer term advice be required.

Referral forms can be obtained from the school office or by contacting a member of the school’s leadership team.
SMOKING:

Smoking is prohibited within the St Joseph’s Wandal grounds during school hours and is totally banned in all buildings.

SPORT & PHYSICAL EDUCATION:

At St Joseph’s Wandal we believe that physical education and sport are an integral part of the curriculum. Emphasis is given to developing within each child a positive attitude towards participation and competition. All children are expected to participate in activities unless they are unwell or injured.

STUDENT PROTECTION:

Issues of student protection lie at the heart of our Ministry in Catholic Schools. St Joseph’s Wandal strives to offer a safe and respectful learning environment to all students in its care. That we should do so is demanded by our commitment to Christian values. In order to succeed, school personnel need to:

- prevent wherever possible the occurrence of ‘harm’ being suffered by students
- respond quickly and appropriately where harm has occurred or is suspected

Student Protection Officers at St Joseph’s Wandal are: Kellie Jenkinson, Scott Robertson and Janette McLennan.

STUDENT SAFETY:

Every student has the right to feel safe and be safe at school. Please be aware that it is against the law for a student to have a knife at school. Please do not include fruit knives or knife tools in lunch boxes, pencil cases or craft kits.
SUN SAFETY:

As part of the National SunSmart Programme run by the Australian Cancer Society in conjunction with the Queensland Cancer Fund, St Joseph’s Wandal has developed and implemented a comprehensive sun protection policy which actively protects students from dangerous overexposure to the sun.

All students must wear their school hat when outdoors. Children are encouraged to apply sunscreen prior to attending school and are required to apply it throughout the day.

NO HAT = NO PLAY. Only schools hats are to be worn.

Please ensure all clothing, towels etc. are clearly marked.

UNIFORM REQUIREMENTS:

Correct school uniform must be worn neatly at all times. Children not wearing the correct uniform are required to present a note to their teacher from their parents. All articles of clothing should be clearly marked. All school uniforms, sports uniforms and hats can be purchased from Wearrito Clothing in Denham Street, Rockhampton.

Second Hand Uniform Stall: This service exists to serve the school community through the purchase and sale of secondhand items. Parents wishing to sell school uniforms (in good condition) should send them to the school office in a clearly marked plastic bag with their family name and a (reasonable price) attached. These will then be passed on to the secondhand stall once the details have been recorded. Information regarding the times and dates will be advertised in the school newsletter.
Uniform Requirements

Hat: Approved SJW Navy hat from Wearitto (Denham Street)

Shoes: Plain black leather shoes or plain black joggers (no coloured soles or marks)

Socks: Navy blue school socks (not anklet socks)

PREP UNIFORM:
   Prep polo shirt (available at Wearitto Uniforms)
   Navy shorts or skorts

DAY UNIFORM:
Boys: Unisex check shirt with badge on pocket
      Navy shorts

Girls: Unisex check shirt with badge on pocket
       Navy skort

SPORTS UNIFORM: (To be worn on PE Days only)
Boys: Sports polo shirt
      Sports shorts shorts
      Black (plain) joggers

Girls: Sports polo shirt
       Sports shorts shorts
       Black (plain) joggers

WINTER UNIFORM:
Boys & Girls: Approved SJW jacket
               Children may wear plain navy blue tracksuit pants on cold days

OTHER UNIFORM REGULATIONS:
HAIRSTYLES
Hair is to be neatly groomed and if shoulder length tied back away from the face with a navy, yellow or white ribbon, scrunchie, elastic or rubber band.

NAIL POLISH
Nail polish is not permitted at school

JEWELLERY
The following items may be worn:
   • a Christian symbol such as a crucifix or medal worn on a plain chain
   • one pair of matching gold or silver studs or sleepers, one in each lobe
   • appropriate school badges
   • a watch
   • a signet ring may be worn and removed for sport / physical activities

St Joseph’s School Wandal - Parent Handbook